Cassandra Christensen - Head of Ticket “Collection” / really just marking

*Bring:*

Painters Tape to mark off saved seats

4 STAMPS and Ink pads (ask me to send to you) – to mark off tickets

**Anytime between 5 – 5:40PM**

Help Joy Cline and Jodi Schweitzer make sure that the rooms are unlocked and leave candy thank you for each of the stared (\*) rooms. Rooms listed below.

AND set-up your Ticket Tables (see map)… just find tables. Heather Lambright will also be setting up her table as well.

**5:45PM**

Meet your people in the Choir Room -

(Direction volunteers and DVD Sale volunteers will also be meeting in the choir room)

**ALL** volunteers should reserve their seats at the same time – that way the high school students don’t get confused by who they should stop from coming into the auditorium.

Go through any last minute changes and answer questions.

**ALL** volunteers need to have their tickets marked by the Ticket Collection volunteers right after seats have been reserved AND they need to keep their tickets with them!

**6:20 PM** (or before)

All volunteers should be in their areas and ready to begin!

*Rooms*

PA 103\*

PA 106\*

Choir Room\*

Orchestra Room\*

AUX or X Theater

Glass Common Room

B151\*

B152\*

B153\*

B154\*

B155\*

B156\*

B171\*

B172\*

B173\*